



**BOARD OF EDUCATION
BUILDINGS AND GROUNDS COMMITTEE MEETING - MINUTES
FOR MONDAY, JANUARY 13, 2020 AT 2:30 P.M.
CONNOR SHAW CENTER - CONFERENCE ROOM**

ROLL CALL:

At 2:35 p.m. Vice President Richard Uthe called the meeting to order and requested all present to stand and recite the Pledge of Allegiance. A roll call was taken and the following committee members answered aye (3): Mr. Richard Uthe, Mrs. Tara Robinson (via telephone conference) and Mr. Steve Stein and no nays.

ALSO PRESENT:

Mr. Trevor Moore, Mr. Dave Osborne, Mr. Mike Arnold and Mrs. Cathy Cuculich.

VISTOR'S LOG

No one signed the Visitor's Log.

SPEAKERS' LOG:

No one signed the Speaker's Log.

OPPORTUNITY TO SPEAK:

No Speakers.

ACCEPTANCE OF PRIOR MEETING MINUTES:

Mr. Uthe made a motion to approve the minutes of the October 21, 2019 Buildings and Grounds Committee meeting. Mrs. Robinson seconded the motion, and on a voice call vote; the following committee members answered aye (3): Mrs. Robinson, Mr. Uthe, and Mr. Stein and no nays.

FOR DISCUSSION:

Mr. Dave Osborne discussed with the Committee the summer 2020 abatement projects at PES, it will be Room 126, men's bathroom, and the hallway beams. At PIC, it will be the gym floor and stage stairs, and at PJHS it will be the upper east classroom wing. The Committee discussed in length the priority of each of these abatement projects at the buildings.

Mr. Osborne reported to the Committee, the summer 2020 painting projects which need to be done will be classrooms at PES and PJHS, and the outside lights at PHS. The Committee also discussed the schedule of priority of painting projects. Mr. Stein and Mr. Osborne will walk through the buildings and determine the priority.

Mrs. Robinson thanked Mr. Arnold for his organization and leadership of the summer crew and the new schedule of summer cleaning. Mr. Arnold stated that having the summer crew all at one building at a time worked great and we accomplished so much more at the buildings!

Mrs. Robinson added that she has heard nothing but good things about the summer cleaning of the buildings. Mr. Arnold asked the Committee, if he can have fifteen (17) students again this year for the summer crew. This number of students worked out very well for me. The Committee agreed with Mr. Arnold and told him to go ahead and find fifteen (17) students. Mr. Arnold reported that he will have the sign-up sheets in the main office for students to sign up for the summer crew this week.

Mr. Spang and Mrs. Bean will post the summer crew job openings on their morning announcements and Facebook. Mr. Arnold reported to the Committee that he will call the college students that worked last summer, to find out whether or not they will be returning this summer. The Committee discussed the weed trimming at all the buildings. Mrs. Robinson would like the weed trimming to be kept up on a regular basis during the summer and also during the school year. Last year the weed trimming fell behind. The Committee discussed how many students they would need for this position. The Committee also discussed another option of contracting a landscaping company to maintain the school grounds for the District (mowing of grass and weed trimming at all buildings).

The Committee also discussed contracting an outside company for the waxing and stripping of the hallways of the schools. The benefit of contracting an outside company is that they will be able to complete the job in a couple of days, instead of the summer crew taking a week or more to complete, and it would not interfere with the cleaning of the schools. Mr. Osborne will talk to Performance Chemical and ask them if they know of any companies they would recommend for the waxing and stripping of the floors at the buildings.

The Committee also discussed the football scoreboard sign. Mr. Osborne presented the Committee with a quote for a football scoreboard retrofit. The cost of the retrofit is estimated around \$17,000.00 not including new paint of the scoreboard. The retrofit is cheaper than a new scoreboard which is estimated between \$20,000 to \$30,000.

The Committee discussed the remaining exterior doors that need to be installed at the buildings.

The Committee discussed the fire alarm at the Connor Shaw Center along with the future issues of the District, such as the junior high gym floor (repair of the floor and painting). Mr. Osborne reported to the Committee that the high school's shop dust collector will need to be replaced sooner than later. Mr. Osborne also reported to the Committee that the 50th year football in Peotone is just around the corner and he is working on the preparation of the football event. Mr. Osborne asked the Committee if there is anything they would like him to add or any suggestions the Committee members have to make this event a huge success.

ADJOURNMENT:

At 3:55 p.m. Mr. Uthe moved for a motion to adjourn the Buildings and Grounds Committee meeting. Mrs. Robinson seconded the motion, and on a voice call vote, the following committee members answered aye (3): Mrs. Robinson, Mr. Uthe, Mr. Stein and no nays.



Richard Uthe, Vice President



Cathy Cuculich, Reporter